पं. द्वारका प्रसाद मिश्र
भारतीय सूचना प्रौद्योगिकी,
अभिकल्पन एवं विनिर्माण संस्थान, जबलपुर
(संसदीय अधिनियम द्वारा स्थापित राष्ट्रीय महत्व का संस्थान)

Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing, Jabalpur
(An Institute of National Importance established by an Act of Parliament)

Office of Research, Sponsored Projects and Consultancy

Request for Extension of Appointment through PI

1.	Project No.			
2.	Project Title/ Agency			
3.	Project Completion Date			
4.	Name of Candidate		Mob. No.	
5.	Present Designation		P.F. No	
6.	Current Fellowship/ Salary/ per month			
7.	Date of Joining			
8.	Date of completion of the appointment			
9.	Date of Extension			
10.	Justification for extension with supporting documents (approval/ rules & guidelines of funding agency)			
11	Extension period (till the completion of the project or a specific date)	From:	To:	
12.	Fellowship/Salary of the extended appointment	₹ (Consolidated)		

Enclosures:
- **A short report on the progress made by the project staff.**
- **Supporting document of Justification for the extension of appointment**

Note: The appointment will be initially for one year and will be extended yearly on satisfactory performance till the completion of the project and as per the guidelines of the sponsoring agency.

Recommended & Forwarded by

Signature:
Name of PI: _____
Date:

Forwarded by Head of the Discipline

AR/DR (RSPC)

Approved/Not Approved

Dean, RSPC